

**Model credentials letter<sup>1</sup>**

**Standard format letter**

*Official letter-headed paper<sup>2</sup>*

**Credentials**

I, the undersigned, (name and full title of the competent authority<sup>3</sup>), hereby attest that the Government of (name of country) has authorized the following delegate to represent it at the 68<sup>th</sup> Meeting of the UN Tourism Regional Commission for Africa, to be held on 11 June 2025 in Abuja, Federal Republic of Nigeria:

Delegate: (name and full title)

[Alternate(s)]: (name and full title)

Done at (name of city), on (date)

Name, full title and signature

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<sup>1</sup> Only formal letters or faxes bearing the signature of the competent authority are considered valid credentials. Further, credentials can be accepted only if written in any of the working languages of the Regional Commission for Africa or if an appropriate translation is attached.

<sup>2</sup> Including official logo of the Government, Ministry or Embassy.

<sup>3</sup> Pursuant to resolution 591 (XIX) only credentials issued and signed by Heads of State or Prime Ministers, Ministers of Foreign Affairs or Ministers responsible for tourism of the respective State or his/her equivalent, or Ambassadors of States accredited to Spain will be regarded as valid. Please also note that in accordance with resolution 649 (XXI), credentials in breach of the principle of secrecy of the vote will be considered as invalid.